

 JUSTICE AND PUBLIC SAFETY CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 1-JDTP-1A-18
CHAPTER: Day Treatment Services	AUTHORITY: KRS 15A.0652
SUBJECT: Youth Council	
POLICY NUMBER: DJJ 1033	
TOTAL PAGES: 2	
EFFECTIVE DATE: 4/05/2019	
APPROVAL: Carey D. Cockerell , COMMISSIONER	

I. POLICY

Each Department of Juvenile Justice (DJJ) program shall have a Youth Council which meets monthly with the Superintendent or designee.

II. APPLICABILITY

This policy shall apply to DJJ operated day treatment programs.

III. DEFINITIONS

Refer to Chapter 1000.

IV. PROCEDURES

- A. The youth council shall include representatives from each treatment group who shall present student concerns.
- B. Each day treatment program’s standard operating procedures (SOPs) manual shall address the criteria for selection of student representatives and shall establish protocol for youth council meetings.
- C. The youth council shall discuss and offer recommendations to the Superintendent on issues to include the following:
 - 1. Staff and student relations;
 - 2. Programming issues;
 - 3. Physical plant concerns;
 - 4. Recreation;
 - 5. Education;
 - 6. Health and dietary issues; and
 - 7. Youth activity fund.
- D. Written minutes shall be kept of each youth council meeting and shall be held on file for three (3) years by the Superintendent or designee.

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- E. The Superintendent or designee and all participants shall sign an attendance sheet at the meeting.
- F. Information gathered from the youth council meetings shall be used to resolve problems and to improve programs and services via immediate, short term actions or long term goals and objectives of the facility.

V. MONITORING MECHANISM

The Superintendent shall ensure that youth council meetings are held monthly.