

	<p align="center">JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES</p>	<p>REFERENCES: 505 KAR 1:120 4-JDF-2C-08; 4B-01—15 3-JCRF-2B-02; 2C-05; 4B-01—09 1-JDTP-2A-03, 2B-01—03 4-JCF-1A-07; 1B-05; 4C-62 1-JBC-2C-06; 4B-01—13 NCCHC Y-B-02 OSHA 1910-1030</p>
<p>CHAPTER: Health and Safety Services</p>		<p>AUTHORITY: KRS 15A.065</p>
<p>SUBJECT: Environmental Health And Safety</p>		
<p>POLICY NUMBER: DJJ 414</p>		
<p>TOTAL PAGES: 3</p>		
<p>EFFECTIVE DATE: October 5, 2018</p>		
<p>APPROVAL: Carey D. Cockerell</p>		<p>, COMMISSIONER</p>

I. POLICY

Each program shall comply with applicable federal, state and local sanitation and health codes in order to provide safe and sanitary living and working conditions.

II. APPLICABILITY

This policy shall apply to all state operated or contract programs.

III. DEFINITIONS

Refer to DJJPP 400.

IV. PROCEDURES

- A. An Environmental Health and Safety Plan shall be established in Standard Operating Procedures, shall be reviewed annually and updated as necessary, and shall be included in initial orientation and ongoing training of employees.
- B. The Environmental Health and Safety Plan shall include procedures for:
 - 1. Annual inspection of the facility’s potable water source and supply conducted by the local company supplying the facility’s water.
 - 2. Handling and disposing of liquid and solid waste in compliance with the requirements of all local, state and federal agencies.
 - 3. Handling and discarding of contaminated materials and sharps in compliance with OSHA Standard 1910.1030.
 - 4. Universal Precautions and the issue and use of Personal Protective Equipment (PPE) in compliance with OSHA Standard 1910.1030.
 - 5. A vermin and pest control program.

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6. Housekeeping schedules sufficient to insure all areas of the physical plant are routinely cleaned, disinfected and maintained in accordance with OSHA and Health Department Standards.
7. Weekly sanitation and safety inspections of all facility areas, including work and educational program areas, conducted and documented by qualified staff.
8. An annual inspection by local sanitation, safety and health officials. Deficiencies, if any, shall be corrected and documentation maintained by the facility Superintendent or designee.
9. In addition, the Environmental Health and Safety Plan for a group home, youth development center or detention center shall include:
 - a. Procedures for the disinfecting of mattresses as appropriate prior to reassignment of the bed space to another youth.
 - b. Procedures for the issue of clothing (including special and, when appropriate, protective clothing and equipment to youth assigned to food service, vocational and work experience programs); bedding; linens; personal hygiene products and hair care services. Stored clothing supplies shall exceed that required for the facility's maximum juvenile population.
 - c. An approved shower schedule that allows daily showers and showers after strenuous exercise.
 - d. Procedures for the routine testing of water pressure and temperature.
 - e. Procedures for laundry, including the thorough cleaning and, when necessary, disinfecting of the youth's personal clothing before storage or before allowing the youth to keep and wear personal clothing. Procedures for laundry of infectious or parasite-infested material shall be in compliance with OSHA Standard 1910.1030.

V. MONITORING MECHANISM

Monitoring shall be conducted by the facility Superintendent, the Regional Facilities Administrator or Regional Manager, the Quality Assurance Branch and local/state health departments.