

	JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 505 KAR 1:170
CHAPTER: Prison Rape Elimination Act of 2003 (PREA)		AUTHORITY: KRS 15A.065
SUBJECT: DJJ Staff PREA Education and Training		
POLICY NUMBER: 911		
TOTAL PAGES: 4		
EFFECTIVE DATE: 03/09/18		
APPROVAL: Carey D. Cockerell, COMMISSIONER		

I. POLICY

The Department of Juvenile Justice (DJJ) shall educate and train DJJ staff, volunteers, interns, and contractors on the Prison Rape Elimination Act of 2003 (PREA) juvenile standards.

II. APPLICABILITY

This policy shall apply to DJJ staff, volunteers, interns, and contractors.

III. DEFINITIONS

Refer to Chapter 900.

IV. PROCEDURES

A. DJJ staff, volunteers, interns, and contractors shall receive education and training regarding PREA and the juvenile standards.

B. The Agency PREA Compliance Officer or designee shall ensure that important information is continuously and readily available to all staff regarding PREA. DJJ staff shall train all employees who have contact with juvenile residents on:

1. The zero tolerance policy for sexual abuse and sexual harassment;
2. How to fulfill their responsibilities under agency sexual abuse and sexual harassment prevention, detection, reporting, and response policies and procedures;

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3. Resident's right to be free from sexual abuse and sexual harassment;
 4. The right of residents and employees to be free from retaliation for reporting sexual abuse and harassment;
 5. The dynamics of sexual abuse and sexual harassment in juvenile facilities;
 6. The common reactions of juvenile victims of sexual abuse and sexual harassment;
 7. How to detect and respond to signs of threatened and actual sexual abuse and how to distinguish between consensual sexual contact and sexual abuse between residents;
 8. How to avoid inappropriate relationships with residents;
 9. How to communicate effectively and professionally with residents; and
 10. How to comply with mandatory reporting laws and understanding other laws regarding PREA as they relate to juveniles.
- C. DJJ PREA training shall consist of the training phases as outlined in Table 1: Prison Rape Elimination Act of 2003 (PREA) Training Requirements.

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Phase	Title of PREA Phase Training	Training Hours (approximate)
Phase 1: New Staff Training	PREA Phase 1 Training (Youth Worker Training Academy)	2.5
Phase 2: New Staff Training	PREA Phase 2 Dynamics of Sexual Abuse	0.75
	PREA Phase 2 Adolescent Sexual Development	1.0
	PREA Phase 2 Review Policy 901 No Retaliation	1.0
Phase 3: New Staff Training	PREA Phase 3 Juvenile Education	0.5
	PREA Phase 3 Kentucky Association for Sexual Abuse Programs (KASAP) and Translation Services	0.25
	PREA Phase 3 Overview Vulnerability Assessment	0.25
Phase 4: New Staff Training	PREA Phase 4 Staff Boundaries	1.0
	PREA Phase 4 Supervising Youth	0.25
Phase 5: New Staff Training	PREA Phase 5 First Responder and Facility Coordination plan	1.0
	PREA Phase 5 Respond to Threats or Signs	1.0
	Scene Protection	0.5
Phase 6: Medical/Mental Health Staff	PREA Phase 6 Specialized Training Medical and Mental Health Module 1 (Medical and Mental Health Staff Only)	1.0
	PREA Phase 6 Specialized Training Medical and Mental Health Module 2 (Medical and Mental Health Staff Only)	1.0
	PREA Phase 6 Specialized Training Medical and Mental Health Module 3 (Medical and Mental Health Staff Only)	0.5
	PREA Phase 6 Specialized Training Medical and Mental Health Module 4 (Medical and Mental Health Staff Only)	1.0
Phase 7: Agency Leadership	PREA Phase 7 Leadership and Culture	0.5
Phase 8: New Staff Training	PREA Phase 8 Lesbian, Bi-sexual, Gay, Transexual, Questioning or Queer, and Intersex (LBGTQI) and Policy 912	1.0
Phase 9: Coordinator Training	Facility Management Procedures	TBA
Phase 10: Staff Annual Training	PREA Annual Policy Review	1.0
	PREA Phase 4 Review	1.0
	PREA Phase 5 Review	1.0
	PREA Phase 8 Review	1.0
	Visual Search Policy and Procedures	0.5
Contract Medical	PREA Phase 1 Training	
	PREA Phase 6 Specialized Training Medical and Mental Health Module 1	1.0
	PREA Phase 6 Specialized Training Medical and Mental Health Module 2	1.0
	PREA Phase 6 Specialized Training Medical and Mental Health Module 3	0.5
	PREA Phase 6 Specialized Training Medical and Mental Health Module 4	1.0
Volunteer/Contactor	PREA Phase 1 Training	1.5
Cross Gender Searches	Visual Search Policy and Procedures	0.5

Table 1: Prison Rape Elimination Act of 2003 (PREA) Training Requirements

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H. All DJJ staff, Executive Staff, and contractors who have daily contact with juveniles shall be required to complete Phase eight (8) annually.

V. STAFF TRAINING MONITORING MECHANISM

- A. The Agency PREA Compliance Officer or designee or the PREA trainer in the Training Branch shall train or organize training to ensure that PREA Coordinators are trained regarding the PREA training phases.
- B. The PREA Coordinators shall be responsible for training DJJ staff, volunteers, interns, and contractors in their respective facilities or community offices regarding this policy.
- C. The Agency PREA Compliance Officer or designee or the PREA trainer in the Training Branch shall develop and execute all specialized trainings for Executive Staff, community mental health, youth counselors, Treatment Directors, Regional Psychologists, and medical staff.

VI. MONITORING MECHANISM

The Agency PREA Compliance Officer or designee shall conduct an annual audit to verify that DJJ staff are being trained regarding the policy.